

WHERE CAN I GO WITH QUESTIONS?



This resource sheet will (hopefully!) help you quickly identify which resource to go to with your burning questions!



1 HUMAN RESOURCES



Contact: April Santos or Tammie Lorden

For Questions About:

University Policies

Employee Relations

Benefits and Wellness

Training and Development

We're readily available to support you in your new role by providing information and offering advice and support if and when you need it.

2 TEACHING AND LEARNING COLLEAGUES



Contact: Mike Kiener or Mary Ellen Finch

For Questions About: Questions about teaching, organizing your classroom, or working with students

For Example: How can I design questions that will help students think? How can I design classes to encourage active learning?

3 FACULTY DEVELOPMENT COMMITTEE

Contact: Your New Faculty Guide

For Questions About:

Those little things that make a big difference in how welcome and comfortable you feel at work.

For Example: Where to find things like the microwave for your lunch. How to set up your OneCard or Copy Card. How to copy an assignment across different sections in Canvas.



4 PROMOTION AND TENURE

Contact:

The Guide to Promotion and Tenure (file on Portal)

<https://my.maryville.edu/AcademicServices/Tenure/default.aspx>

For Questions About: Process and timeline for promotion and tenure

For Example: What is expected of me during the tenure process? When should I start gathering artifacts and members for my peer review committee?